

BI-MONTHLY MEETING
FRANKFORT TOWNSHIP BOARD
FRANKFORT TOWNSHIP HALL
Monday, January 25, 2010

The following are the minutes of the regular public meeting of the Board of Township Trustees of the Township of Frankfort, Will County, Illinois, which was held at the Frankfort Township Hall, 11000 W. Lincoln Highway, Frankfort, Illinois at 7:00 p.m. on Monday, January 25, 2010.

CALL TO ORDER

The meeting was called to order by Jim Moustis, Supervisor, and upon the roll being called, the following answered present:

Smith Griffin Ebert George Moustis

A quorum was declared present.

Also present were:

Hugh Stipan – Frankfort

Dennis & Gwen Carter – Frankfort

Dave Heal—Frankfort

Susan Lafferty--Star

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

A motion was made by George to approve the Minutes from the January 11, 2010 meeting; seconded by Ebert. Upon taking the vote, all members present voted aye. Nays, none. Motion carried.

ACKNOWLEDGEMENT OF ELECTED OFFICIALS

Marguerite McDermed – Clerk

Eric Swanson—Collector

Joe Kral—Assessor

APPROVAL OF BILLS

Assessor Kral pointed out that he had observed that former Assessor Ruff had paid certain 2010 dues and professional fees out of the Assessor Budget. Since Ruff's term expired on December 31, 2009 such expenses were repaid to the Township by Ruff. The bills list therefore contains that credit for \$1248.19. Motion made by Smith and seconded by George to approve the bills' list as presented. The following roll call was taken:

Griffin – aye
Smith -- aye
Ebert – aye
George--aye
Moustis - aye Motion carried.

PUBLIC COMMENTS. None.

OLD BUSINESS. None.

NEW BUSINESS.

Assessor Budget. Assessor Kral explained to the Board that the total dollars left in the Assessor budget for the remainder of the fiscal year which ends March 30 is sufficient for his needs. However, budget dollars need to be moved within budget categories. This is permitted up to 10% of a line item within a category. George moved and Ebert seconded that within the Contractual category, \$1276 be moved from Appraisal Services to Professional Services. The following roll call was taken:

Griffin – aye
Smith -- aye
Ebert – aye
George--aye
Moustis - aye Motion carried.

Tentative 2010/2011 Assessor Budget. Assessor Kral reported that as provided by law he has prepared and presented to the Board a tentative Budget for the next fiscal year. This Budget shows an overall decrease in expense of 1%. The Township will now centralize Information Technology services since the Assessor's office and the Supervisor's office are now in the same building. Therefore, the Assessor's budget shows a 100% decrease in IT costs. Group Insurance will be down since there will be more part time rather than full time employees with benefits. Note that the Assessor and his benefits come out of the Township budget and not the Assessor's budget. Maintenance Service is down due to overcharges in 2009. Kral will receive a refund from the vendor for those overcharges. Travel is increased due to the fact that all property tax appeals at the PTAB level will be held in Springfield rather than locally. This is due to budget constraints at the state level. Training will do up due to need to train new hires. All utilities for the Assessor portion of the Township building are paid at the Township level and are not in the Assessor's budget. The Assessor's budget will be rolled into the total Township budget and passed with that budget.

REPORTS: **Supervisor Moustis** asked all present if they would like to attend the Will County Senior Services Fundraiser on February 16. The Township supports this agency every year by buying tickets to this event, by including an amount for their work in our budget and by allowing them to use a room in our building at no charge. Our Food Pantry has made an agreement to pick up bakery items from Starbucks 3 times per week. Paterson Dental donated 100 tubes of toothpaste for our families. Unless we add additional hours we are now at the limit of capacity to serve with 260 families using our pantry. This year we will reduce the number of times we publish the newsletter from 3 to 2 in order to reduce costs.

Clerk Margo McDermed reported that Early Voting started and as of today there had been 125 early voters. We are the only location in the area open on Saturdays and this has been very popular with voters.

ADJOURNMENT

Smith made a motion to adjourn. George seconded the motion. Upon taking the vote, all members voted aye, nays, none. Motion carried. The meeting closed at 7:45 p.m.

These minutes respectfully submitted by:

Marguerite E. McDermed, Township Clerk