

FRANKFORT TOWNSHIP CEMETERY RULES

1. No glass containers, or wires to hold containers or decorations of any kind, may be pushed into the ground. This is a serious safety hazard and will be removed when detected. This specifically includes shepherd hooks. No boxes, stones boulders, shells, toys, metal objects, ornaments, chairs, settees, glass objects, fences, wood, metal or plastic borders shall be placed on the ground without prior approval of the Township.
2. No fencing or curbing of any kind may be placed around graves. No mounding of graves.
3. No driving of a vehicle of any kind over lots or any part of the cemetery, except the drives.
4. No landscaping or work on graves. No trees or shrubs may be planted, no plucking flowers or shrubs, or injuring trees.
5. No defacing monuments and markers, or in any way interfering with the property of another person's lot.
6. Effective October 1, 2012, no decorations are to be placed on the ground, including solar lights (during the mowing season) except five days before Memorial Day. These decorations will be removed fourteen days after Memorial Day. Any decoration determined to be unsightly or tattered will be removed without regard to the above.
7. Visitation hours are daily, dawn to dusk. Persons in the cemetery during hours other than as stated will be considered to be trespassing.
8. The business office for the cemetery is located at the office of the Frankfort Township.
9. The Township reserves the right to deny the use of its cemetery at any time to any person whom an authorized Township representative may deem not to be in the best interest of the Cemetery. The following activities are inappropriate: drinking of liquor or spirits, loitering, demonstrating, peddling, soliciting, vandalizing, littering, interfering with Cemetery or Township personnel or destroying Cemetery or personal property. Vandals will be prosecuted to the fullest extent of the law.
10. Animals shall be leashed and under the control of their owner at all times.
11. Old stones/markers can sometimes be difficult to read. The use of any substance to assist in reading the markers, such as shaving cream, chalk, etc., is strictly prohibited. While these techniques may be helpful at the moment, they tend to be harmful to some stones long term.
12. Burial requests shall be made on the Township Cemetery form. If proof of ownership is unavailable, the individual making the request must show evidence that the deceased is descended from, or at the time of death was married to a descendent of the individuals interred in the lot. The family of the deceased is responsible for providing to the Township the information needed to insure the validity of a claim to and the correct placement of the grave. The Township in accordance with statutes set forth by the State of Illinois shall determine procedures for interments. The Township shall make all decisions concerning the right of interment; individuals dissatisfied with the determination made by the Township may request consideration of the matter by the Township Board. With the exception of properly rendered court decisions, determinations made by the board shall be final. The Township Cemetery will accept only human remains for interment
13. The funeral home is responsible for all arrangements of any kind in reference to burial in the Township cemetery. The Township is not liable for delays or postponements caused by weather or other circumstances beyond its control.
14. The Township reserves the right to set standards of material, type, size and placement for each monument. The purpose being ease of maintenance and the long-term identification of those buried. Any marker not meeting stated regulations may require replacement. Permission to install one marker for each new grave is granted with each space. Although gravesites containing multiple cremains may hold more than one marker, single markers with multiple names are encouraged.

15. Foundations for markers must meet requirements of the Township office and be of sufficient size to maintain a level marker for long term. Foundations must be larger than the marker by four inches around the entire marker. This is to reduce the amount of mowing required and keep damage from the markers. Foundations must be set 30" deep, 4 inches larger than stone all the way around. Each Grave is approx. 36' x 10' – markers cannot exceed boundaries.
16. Approval of a monument's location must be obtained from the Township before any monument is set. Individual markers shall be oriented north-south such that they can be read from the west. Individual markers shall be oriented at the head of a grave as platted. No marker and foundation shall encroach on lots owned by others. Markers shall be located so as not to unnecessarily impede mowing or other maintenance activities.
17. Installers shall be registered with the Township and shall abide by its rules and regulations. Installation shall take place only during business hours, Monday through Friday. Work shall proceed steadily until the installation of the memorial is complete. No material, machinery or other equipment for the installation of vaults, monuments or other structures, or the monuments or structures themselves shall be brought into the Cemetery until required for immediate use; nor under any circumstances when a funeral is in progress; and no work shall be done during said time; nor shall such material be placed on lots adjoining to one on which such structure is to be installed. Persons engaged in placing monuments and markers shall provide planking adequate to protect turf and shall remove materials and equipment immediately upon completion of work. The site shall be left in a clean, orderly condition. Such persons are prohibited from attaching ropes or other devices to monuments, trees or shrubs, and are prohibited from placing material or tools on adjoining lots or from blocking roadways or walks, or from leaving material or tools on the grounds longer than absolutely necessary. Damage done to lots, walks, trees, shrubs, drives or other property by the dealers or contractors or their agents shall be repaired by the contractor, at the contractor's expense.
18. The Township reserves the right to temporarily move any marker, vase or other item as necessary to make burials or to maintain the Cemetery.
19. Should any memorial or monument become dilapidated, unsightly or a menace to the safety of visitors, the Township shall give notice to the family of the deceased, if known. The item will be subject to correction or removal, at the Township's expense if responsible persons are not found.
20. Township Staff shall remove funeral decorations on new graves before they become unsightly. The family shall remove arrangements of sentimental value on the day of the service.
21. The Township will not be responsible for any damage or loss to anything in the Cemetery caused by accident, theft, vandalism, natural growth or ordinary wear. The Township is not liable to repair or replace markers or monuments, embellishments or any other item on a family lot.
22. For Memorial Day, Township Staff and volunteers shall furnish suitable United States flags for graves of known Veterans buried in the Cemetery. Flags will be installed by the Friday before Memorial Day.
23. The Township, Board or Staff shall not be held liable for lost, misplaced or broken decorations or improvements or for damage to same by the elements, thieves, vandals or for causes beyond its control.

DEFINITIONS

Cremains: The remains of a cremated human body.

Disinterment: The legal removal of a body from a grave.

Foundation: The poured concrete base upon which a marker or monument is installed.

Gravesite: A parcel of ground designed to receive a single standard interment. It may also hold multiple sets of Cremains.

Human Remains: The body of a deceased person, including cremated remains.

Interment: The permanent disposition of human remains of a deceased person by ground burial.

Monument: Any marker placed in a Cemetery for identification of or in memory of a person.

Recording/Opening/Closing: The complete process of identifying, verifying, locating, measuring and recording a grave, digging such grave, placing the casket and vault, refilling the grave with gravel and soil, tamping and re-sodding.

Vault: The outer container, customarily made of concrete, used in ground burial to protect the casket and the body. It shall have neither hinges nor handles.

FRANKFORT TOWNSHIP CEMETERY
INTERMENT DETAILS

Name of Deceased: _____.

Birth Date of Deceased: _____ Birthplace of Deceased: _____.

Death Date of Deceased: _____ Veteran? ____ Y ____ N

Parents of Deceased: _____.

Name of Spouse: _____.

Name/Address of Next-of-Kin: _____.

_____ Phone: (____) _____.

Relationship to Deceased: _____.

Date and Time of Vault Installation: _____.

Date and Time of Service: _____.

Name of Cemetery: _____ Lot Number: _____.

Funeral Director: _____.

Representing: _____.

Phone: (____) _____ Fax: (____) _____.

Disposition of Remains Certificate Submitted: ____ Y ____ N

ADDITIONAL COMMENTS OR INSTRUCTIONS: